

## Festivities at The Swan Inn

Thank You for choosing us for your Festive meal. Here is our guide to assist you making your booking.

Please have a look at our menu through this link or via our website.

[www.theswaninnlewes.co.uk](http://www.theswaninnlewes.co.uk)

1. Bookings for Festive meals commence from Wednesday 6<sup>th</sup> December.  
Festive meal bookable days are:

Wed 6 <sup>th</sup> Dec	Wed 13 <sup>th</sup> Dec	Wed 20 <sup>th</sup> Dec
Thurs 7 <sup>th</sup> Dec	Thurs 14 <sup>th</sup> Dec	Thurs 21 <sup>st</sup> Dec
Fri 8 <sup>th</sup> Dec	Friday 15 <sup>th</sup> Dec	Fri 22 <sup>nd</sup> Dec – 1st sitting only.

2. Sitting Times

1 <sup>st</sup> Sitting 12-3.30pm or 12.30-4pm	2 <sup>nd</sup> Sitting 4pm-7pm or 4.30-7.30pm	3 <sup>rd</sup> Sitting 7.30pm -close or 8pm-close
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***(Please note 1<sup>st</sup> course of the meals will be served 30 minutes after arrival time)***

3. You can book a table for a group of 1 to 15 guests.

***(Due to space limitations our maximum group size is 15 guests)***

4. Once you have confirmed with your party your preferred date, time and party size please go to our on-line booking system to confirm at [www.resy.com](http://www.resy.com)
5. Then Deposits can be paid by cash or card in person, or by card over the phone. This must be done 4 weeks before the date of the booking.
6. Now its time to choose your meals by downloading and completing our pre-order form. Once complete please email to [theswaninnlewes@gmail.com](mailto:theswaninnlewes@gmail.com) in the subject box please put the party name, date and time of your booking.

***(Don't forget to include any Allergies and dietary requirements)***

## **Important Information on our Deposits policy.**

In the event of party number changes, please note our policy for deposits and refunds

### **Party Size 1 -2 Guests Cancel**

A full deposit refund applies if the cancellation is 24 hours in advance of your meal.

### **Party Size 2 and above Guests Cancel**

A full deposit refund applies if the cancellation is 7 days before the date of your meal, otherwise this is non-refundable.

**\*\*\*All bookings have non-refundable same day cancellation policy\*\*\***